



## Epping Forest & Commons Committee

**Date:** TUESDAY, 26 JANUARY 2016  
**Time:** 11.00 am  
**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:** Alderman Gordon Haines (Chairman)  
Deputy John Barker  
Deputy Stanley Ginsburg  
Alderman Sir Paul Judge  
Deputy Catherine McGuinness  
Sylvia Moys  
Barbara Newman  
Virginia Rounding  
Philip Woodhouse  
Alderman Ian Luder (Ex-Officio Member)  
Graeme Smith (Ex-Officio Member)  
Vacancy x 1

*For consideration of Business Relating to Epping Forest Only*

Verderer Peter Adams  
Verderer Michael Chapman DL  
Verderer Richard Morris  
Verderer Dr. Joanna Thomas

**Enquiries:** Natasha Dogra tel: 0207 332 1434  
Natasha.Dogra@cityoflondon.gov.uk

Lunch will be served in the Guildhall Club at 1pm.  
N.B. Part of this meeting may be subject to audio visual recording.

John Barradell  
Town Clerk and Chief Executive

# AGENDA

## Agenda

### Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **ELECTION OF DEPUTY CHAIRMAN**  
To elect a Deputy Chairman pursuant to Standing Order 30.  

**For Decision**
4. **MINUTES**  
To agree the minutes of the previous meeting.  

**For Decision**  
(Pages 1 - 6)
5. **TO REVIEW THE TERMS OF REFERENCE OF THE COMMITTEE**  
Report of the Town Clerk.  

**For Decision**  
(Pages 7 - 10)
6. **SCHEDULE OF VISITS 2016**  
Committee Members are asked to consider the attached schedule of visits for the ensuing year.  

**For Decision**  
(Pages 11 - 12)
7. **2015/16 BUSINESS PLAN QUARTERLY PERFORMANCE UPDATE - QUARTER 3 (APRIL TO DECEMBER 2015)**  
Report of the Director of Open Spaces.  

**For Information**  
(Pages 13 - 22)
8. **SEEKING DELEGATED AUTHORITY TO RESPOND TO A PLANNING CONSULTATION**  
Delegated Authority report  

**For Decision**  
(Pages 23 - 24)

## **Epping Forest**

### **9. SUPERINTENDENT'S UPDATE**

Report of the Superintendent of Epping Forest.

**For Information**  
(Pages 25 - 32)

### **10. EPPING FOREST LICENCE AND PRODUCE CHARGES**

Report of the Superintendent of Epping Forest

**For Decision**  
(Pages 33 - 38)

### **11. MUSEUM ACCREDITATION FOR THE VIEW**

Report of the Superintendent of Epping Forest.

**For Decision**  
(Pages 39 - 108)

### **12. EPPING FOREST 4TH GRAZING MONITORING AUDIT REPORT**

Report of the Superintendent of Epping Forest.

**For Decision**  
(Pages 109 - 132)

### **13. WANSTEAD PARK - YOUR HERITAGE APPLICATION BY FRIENDS OF WANSTEAD PARKLANDS**

Report of the Superintendent of Epping Forest - *to follow*.

**For Decision**

### **14. HIGHAMS PARK LAKE RESERVOIR NOTICE OF ENFORCEMENT \***

Report of the Director of the Built Environment.

**For Information**  
(Pages 133 - 136)

## **Burnham Beeches, Stoke Common & City Commons**

### **15. SUPERINTENDENT'S UPDATE**

Report of the Superintendent of the Commons.

**For Information**  
(Pages 137 - 140)

**16. MINUTES OF THE BURNHAM BEECHES CONSULTATION GROUP \***

To note the attached minutes.

**For Information**  
(Pages 141 - 146)

**17. PROPOSED INCREASE TO CAR PARK CHARGES - BURNHAM BEECHES**

Report of the Superintendent of the Commons.

**For Decision**  
(Pages 147 - 158)

**18. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

**19. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

**Part 2 - Non-Public Agenda**

**20. EXCLUSION OF THE PUBLIC**

MOTION: That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

**21. NON-PUBLIC MINUTES**

To agree the minutes of the previous meeting.

**For Decision**  
(Pages 159 - 162)

**22. THE WARREN HOUSE**

Report of the Director of Open Spaces

**For Decision**  
(Pages 163 - 170)

**23. REVIEW OF LICENCE AT JUBILEE RETREAT ESTATE YARD**

Report of the Superintendent of Epping Forest.

**For Decision**  
(Pages 171 - 176)

**24. LEASE OF HIGHAMS PARK LAKE BOATHOUSE**

Report of the Superintendent of Epping Forest.

**For Decision**  
(Pages 177 - 180)

- 25. LICENCE FOR TEMPORARY ACCESS**  
Report of the Superintendent of Epping Forest.

**For Decision**  
(Pages 181 - 190)

- 26. CHINGFORD GOLF COURSE UPDATE**  
Report of the Superintendent of Epping Forest.

**For Information**  
(Pages 191 - 198)

- 27. NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

- 28. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

*\*Non-controversial or procedural items where discussion is not anticipated, inviting the Committee to agree or receive item without discussion if no Members wishes to raise any issues.*